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# TENDER FOR SUPPLY OF UPS BATTERIES

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Ref: UIIC: KR :IT :113:10:22-23



**UNITED INDIA INSURANCE COMPANY LIMITED**

REGIONAL OFFICE KOLKATA,

INFORMATION & TECHNOLOGY DEPARTMENT

2nd Floor, Himalaya House, 38B J L Nehru Road, Kolkata -700071

Phone: 033-22263489



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**TENDER FORM FOR UPS BATTERY(S)**

1. **Supplier Firm Name** : \_\_\_\_\_
2. **Address with Tel/Fax Nos.** : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. **Whether you are an Authorised Dealer/ Distributor/Licensed Importer of the Make of Battery(s) quoted for.(Kindly attach Dealership/ Distributorship/ Licensed Importer Certificates for brand/ make quoted for, mentioning validity period which must cover Tender Contract Period.** :
4. **GST No.** : \_\_\_\_\_  
(Please attach Xerox copies of certificate)
5. **Commitment period for supplying the Batteries on the above rates:** : one year from the date of selection letter.
6. **Details of Security Deposit:**  
: DD No.:\_\_\_\_\_Dated:\_\_\_\_\_  
: Rs.25,000/-  
: Name of Bank:\_\_\_\_\_  
: Branch Name :

Date:  
Place:

(Signature of the supplier with Seal)



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**SCHEDULE OF RATES**

Make of Battery	Battery Rating	Price Per Battery (excluding tax)	Buy Back Price of Old Battery (excluding tax)	Net Price Per Battery (excluding tax)	Warranty Period *
PANASONIC/ HITACHI/ EXIDE/ SOUTHERN TUBULAR/ ROCKET/ Amaron/ Quanta	12V-42 AH SMF				
	12V-65 AH SMF				
	12V-100AH SMF				

\* Warranty period must be mentioned in terms of months. Minimum warranty period should be 24 months from the date of installation.

Date:

(Signature of the supplier with Seal)

Encl.: Terms & Conditions.



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**Terms and Conditions**

1. Prices should include delivery, installation and Maintenance charges for tubular/SMF battery(s) and should **exclude GST tax** until delivery, installation, & expiry of warranty period at various Operating Offices across West Bengal, Port Blair and Sikkim. No transportation cost will be provided to the supplier.
2. In case any of the battery gets faulty within warranty period, the same shall be replaced by the supplier at the particular office of UIIC within 3 to 5 days' time for which any extra amount will not be paid to the supplier including transportation cost.
3. The quotation should clearly specify the **period of warranty**. The warranty will be applicable from the date of installation. The replacement of defective battery(s) should be done by the supplier during the warranty period free of cost to company.
4. The rates quoted in the tender should be valid at least for **one year** from the date of letter of selection.
5. Company can place purchase order to the supplier on the approved rates for any number of batteries for any locations within the state of West Bengal, Port Blair and Sikkim.
6. The supplier should also specify the rate at which old battery(s) would be taken back. The supplier will collect the exhausted battery(s) (any make) on his cost from the locations. The Buyback price including GST will be submitted by the vendor via Demand Draft separately. The payment will be made only after receiving the buy-back amount of Demand Draft. **Regional Office** will pay the bill subsequently through NEFT / Cheque / Demand Draft after proper installation of battery(s).
7. The delivery and installation should be made within 7 days from the date of receipt of our order and payment will be made by the Regional office through NEFT / Cheque / Demand Draft after proper delivery and installation of battery(s) to the prescribed location mentioned in the Job Order from time to time. **Delay in delivery will attract a penalty of 1% of the value of purchase order per week OR the contract/order is liable to be cancelled.**
8. The battery(s) supplied should be of recent stock and the manufacturing date should not be greater than 2-3 months from the date of supply. The date of manufacturing should be explicitly mentioned on the battery and on the invoice.
9. The supplier will do installation of battery(s) with UPS at respective office with the help of fully trained persons. For any mishap / accident or any other careless conduct during replacement of batteries, the supplier will be fully responsible.
10. The order can be placed on **"as & when needed basis"** for any number of battery / batteries till the validity of the contract.
11. If in between warranty period any battery/batteries goes out of order, the vendor has to replace the same with the new one to claim the above security deposit. No interest will be payable on the amount of Security Deposit. Security Deposit will be released only after the two years of the last Job Order installation date done within the contract period.
12. No amendment in Rates will be accepted from any of the participants, once tender has been opened on due date and will be finalised. A letter regarding selection will be sent to the selected bidder/s.

13. No request for price revision shall be entertained arising due to Govt. Policies / Market Rate Fluctuations including Trade Taxes / Duties changes during the currency of Tender Agreement. However if there is a drop in price of any item in the market the same should be communicated to UIIC.
14. In the event of selected supplier denies to supply the ordered Battery(s), agreed and accepted as per the Tender Document, for whatsoever the reason may be, the Security Deposit submitted with the Tender shall stand forfeited and the supplier will be blacklisted to participate in Tender proceedings in future.
15. The quotation should be submitted in a Sealed Cover Marked **"Tender for Supply of UPS Batteries"** and should reach us on or before **24.06.2022 till 03:00 PM**. Applications received beyond the stipulated date & time shall not be considered. The tenders received will be opened on **27.06.2022 at 03:00 PM** in the 2<sup>nd</sup> floor of Regional Office, United India Insurance Company Limited, Himalaya House, 38B J L Nehru Road, Kolkata. The willing bidders can participate in the tender opening process. **Only the authorised Dealer/ authorised distributors / original outlet points of the manufacturer can participate in the tender. Make of the battery must be either of the following PANASONIC/ HITACHI/EXIDE/ SOUTHERN TUBULAR/ ROCKET/Amaron/Quanta.**
16. If the successful bidder is found to be supplying material of poor quality or fails to comply with the specification of the tender, the supplier / bidder is liable to be black-listed and his tender will be cancelled. He will not be allowed to participate in future tenders.
17. No sub-contracting is permissible. If noticed, the contract will be cancelled and penalty as per the rules may be imposed.
18. In case of deviation from any of the Terms & Conditions during period of agreement, the Security Deposit of the supplier will be forfeited.
19. The Company reserves the right to accept or reject any or all the quotations without assigning any reason.
20. TDS or any other taxes applicable from time to time during the period of contract will be deducted at the time of payment of bills.
21. In case of any dispute or any difference only Courts of Kolkata (West Bengal) shall have the jurisdiction in all matters arising out or connected with this agreement. Further this agreement is subject to laws of India alone.
22. UIIC may, at any time, by giving 30 days' notice, be able to cancel the tender/rates as agreed during this period.
23. Types of UPS across West Bengal, Port Blair and Sikkim are as follows –

S.NO.	Manufacturer of UPS / Brand	Capacity
1	M/s Aplab Ltd	3 KVA, 5 KVA
2	M/s Numeric	1 KVA, 3 KVA, 5 KVA
3	M/s Consul	3 KVA
4	M/s Switching AVO	1 KVA ,5 KVA

**The UPSs were installed in our operating offices during year 2001-2002 or thereafter** hence please ensure the batteries to be supplied / installed are fully compatible with these brands. After installation of battery no request or objection will be entertained. The supplier has to ensure fault free working of batteries with these UPS with full load and longer battery backup.

Date:

(Signature of supplier with Seal)

## DECLARATION

I/ We \_\_\_\_\_ hereby declare that we have read all the terms and  
(Name of the Person of the supplier)

Conditions, mentioned above and on behalf of our company / organisation \_\_\_\_\_ we

agree and abide by these terms & conditions.